

2 NOV 1967

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 3 November 1967

1. Recruitment: Recruiters were subjected to student demonstrations at six colleges and universities this week. Complete reports on these incidents were forwarded previously.

The flow of complete, recommended cases for [REDACTED] which were generated by the [REDACTED] advertisement continues. As of this date, 120 such cases have been forwarded to [REDACTED]

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25X1A

2. Southeast Asia TDY Trip: Chief, MMF, returned from a six-week TDY trip to Southeast Asia. The primary objective of the trip was to establish procedures, in coordination with Headquarters Military Assistance Command, Vietnam and U. S. Army, Vietnam, under which advisor personnel programmed for release from active military service could be identified and contacted for possible employment in the [REDACTED] Program. The cooperation received from all concerned in Vietnam was most gratifying.

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3. Suspension of Planned Phasout: An OSA field operation which was scheduled to phasout by 30 June 1968 has been extended for at least ninety days with a strong possibility that it will not be phased out. The extension made it necessary to cancel the reassignment of some of the personnel who had been reported to the Air Force, and we have just received requisitions for [REDACTED] additional officers and Airmen required to replace those who had already been reassigned.

25X9

5. Reserve Affairs: A briefing team, from North American Defense Command (NORAD), Colorado Springs, Colorado, will arrive at Dulles Airport on Monday, 6 November 1967, to present a briefing to the Agency Military Reservists in the auditorium at Headquarters, Langley, Virginia. The team is headed by Colonel McCormick, USAF, with a representative from the U. S. Navy, U. S. Army, and one enlisted man. Their briefing will cover the subject of "Continental Defense Strategy."

6. Quarterly Forecast and Report of Performance: As a follow-up to the first quarter FY-68 Forecast and Report of Performance, we are asking Agency components to re-examine their clerical requirements for the balance of the year in relation to Career Trainee transfer and direct hire professional requirements.

6. Combined Federal Campaign: The Fund Drive is for all intents and purposes over. There are still 294 cards outstanding. We attained thus far 100% of our goal of \$175,000. Contributions and pledges amount to \$211,679.93. Per cent of participation is 83.7% and the average gift is

25X9  
[REDACTED] The comparative figures for last year: total contributions \$215,752.42, 110% of the goal; per cent of participation was 87%; and average gift was [REDACTED]

25X9

7. EAA Sales Campaign: Our next merchandise campaign starts on 13 November and will run through the Christmas holidays. For the first time, we are opening an office in the Rosslyn area, using the Credit Union space at Magazine Building. This is an experiment to determine the extent of interest by employees in the Rosslyn area. Should the response warrant doing so, we will plan to conduct sales campaigns in the Rosslyn area at the same time as in the Headquarters Building.

8. Comparison of CIA Suggestion Awards Program with Other Agencies:

This report is attached.

25X1A

*for* Emmett D. Echols  
Director of Personnel

Att.

Distribution:

2 & 2 - Addressee  
1 - IG  
1 - D/Pers Chrono  
✓ - D/Pers Subject File  
OD/Pers/ [REDACTED] mtv (6 Nov 67)

25X1A

20 OCT 1967

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 27 October 1,67

1. Recruitment

25X1A

a. Trip: Mr. [REDACTED] Chief, Recruitment Division spent the period 25-27 October 1,67 on an inspection trip. He visited our recruitment

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offices in [REDACTED]

25X1C

b. [REDACTED] The number of recommended cases generated by our [REDACTED]

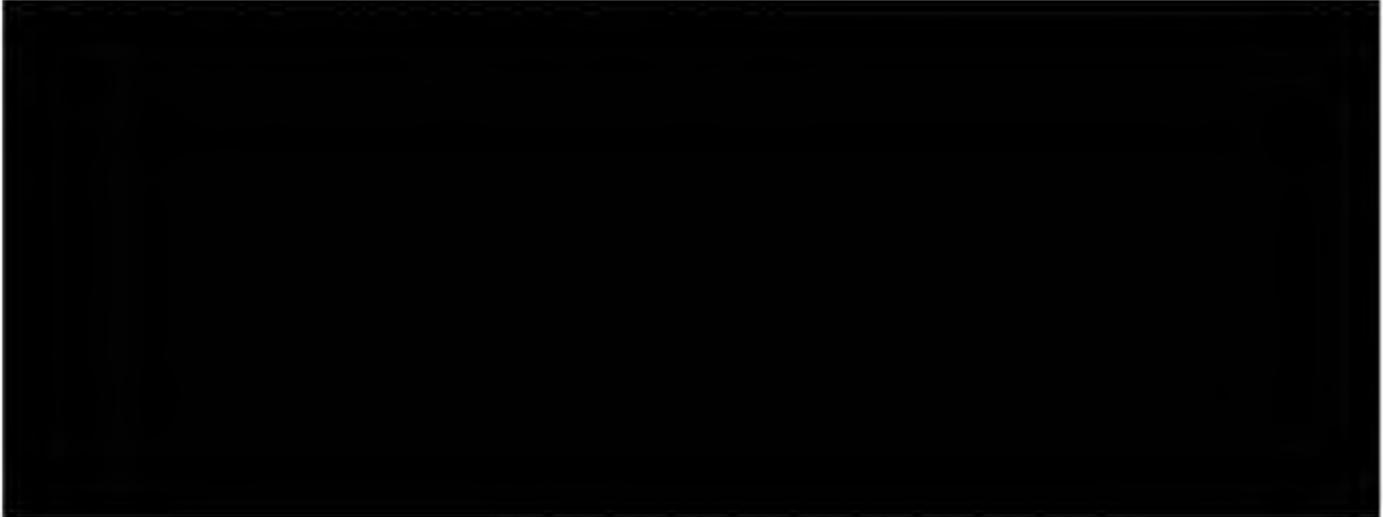
25X1A

[REDACTED] advertisement continues. As of this date, 110 recommended cases have been forwarded to officials of the [REDACTED] Division.

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2. Cooperative Education Program: At the University of Missouri at Rolla last week, Mr. [REDACTED] and representatives from the National Photographic Interpretation Center, Imagery Analysis Staff and Technical Services Division interviewed 20 students. Eleven of these students were given application forms to complete and return to us.

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4. Military Reserve: Colonel [REDACTED] J-3, Joint Military Reserve Training Command, and Mr. [REDACTED] Mobilization and Military Personnel Division, met with Colonel Roy Bahles, Office of the J-5, Joint Chiefs of Staff, on Friday, 20 October 1967, to work out the details on our request for guest speakers from the JCS for the Agency's Military Reserve Training Program. It was agreed that the JCS would furnish speakers for six of the scheduled subjects and that we would invite speakers from other agencies or use CIA personnel for the remaining subjects.

Colonel Bahles stated that a formal JCS reply will be prepared on the basis of our mutual understanding.

5. Visit by Headquarters USAF Representative: Colonel Wayne L. Lough, Chief Airman Special Assignments, USAF Personnel Center, visited officers of MMFD on 26 October 1967. Colonel Lough was assigned to his present duties last August and was here for orientation. He is sympathetic to the many problems inherent in getting qualified personnel assigned to us. Colonel Lough left us with the distinct impression that he will give us his full support.

6. Combined Federal Campaign: As of 27 October 1967, \$207,029.73 has been collected in pledges and contributions. This amount represents 106.2% of the Agency's goal of \$195,000.

[REDACTED] 25X1A

*for*  
Emmett D. Echoles  
Director of Personnel

Distribution:

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1 - IG

- D/Pers Subject File

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25X1A OD/Pers, [REDACTED]:mtw (30 Oct 67)

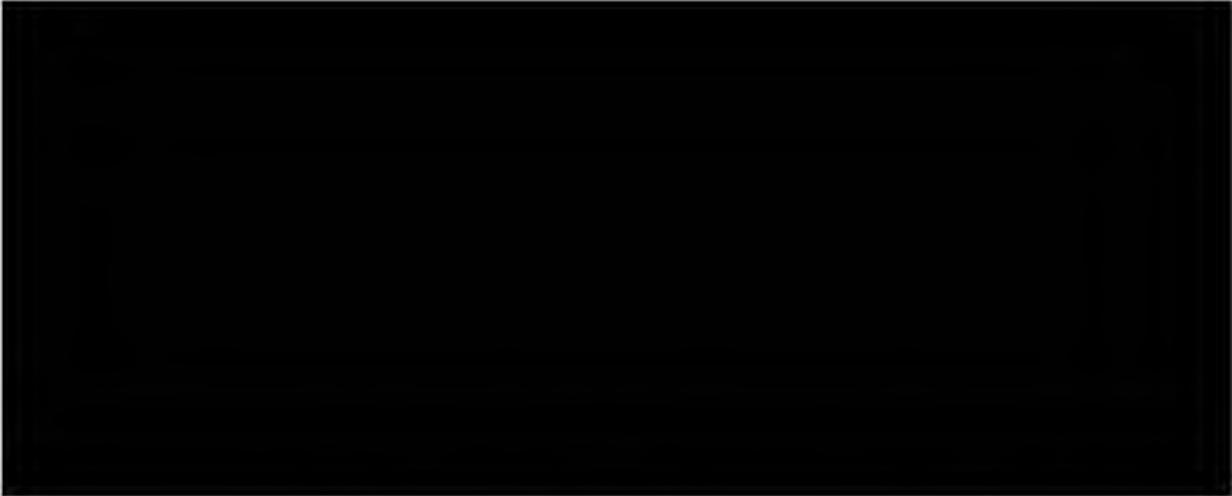
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MEMORANDUM FOR: Deputy Director for Support  
SUBJECT : Office of Personnel Report - Week Ending 20 October 1967

25X1C



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25X1A 3. Cooperative Education Program: We reported last week that Mr. [REDACTED] was planning on visiting the Rochester Institute of Technology. On this particular trip he talked, on 17 October, to a group of 30 students. Seventeen of this group were interviewed on 18 October and eight of the 17 were asked to complete our application forms.

25X1A This week Mr. [REDACTED] will travel to the University of Missouri at Rolla with representatives from the National Photographic

Interpretation Center, Imagery Analysis Staff and the Technical Services Division. TED is to be represented by [REDACTED]

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Co-op Score Card:

<u>MPIC:</u>	<u>Co-op</u>	<u>Summer Intern</u>
In Work Status	10	0
In Study Status	12	8
PHB's Received:		
In Process	5	0
Under Consideration	3	0
PHB's Given, Not Rec'd	6	0

TED:

In Work Status	1	-
In Study Status	0	-
PHB's Received:		
In Process	1	-
Under Consideration	1	-
PHB's Given, Not Rec'd	7	-

OCE:

In Work Status	8	-
In Study Status	2	-
PHB's Received:		
In Process	2	-
Under Consideration	0	-
PHB's Given, Not Rec'd	0	-

COMMO:

In Work Status	5	-
In Study Status	6	-

CHINA STUDY INTERNS:

On Duty	-	0
In Study Status	-	5

4. Suggestion Awards: The Civil Service Commission Suggestion Report for Fiscal Year 1967 was received on 19 October. A total of 36 agencies

were listed. In comparing our record with others, we ranked 9th in total measurable savings with \$1,155,160. We ranked first in average cash award rate with a \$323 average, more than double second place NASA. The average cash award for all agencies was \$42. As reflected by the report, we compare quite favorably with many of the large agencies.

5. Combined Federal Campaign: As of 20 October 1967, we reached 38.2% of the Agency's goal in the Combined Federal Campaign. This represents pledges and contributions of \$191,484.73 and the total is still rising.

[REDACTED]

25X1A

10/ Emmett D. Echols  
A Director of Personnel

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1 - IG

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OD/Pers/ [REDACTED] mtw (23 Oct 67)